

# Ward Action Plan Budget Proposal Form

Please read the **Guide to the Community Plan Budget** before you fill in this form

Then complete Section 1: Budget Proposal.

If you are proposing to deliver the project yourself, please complete Section 2: Delivery agency as well. We can help you with this or do it for you – see who to contact in the **Guide to Community Plan Budget**.

Continue or separate sheets if you need to, or expand the boxes if you are filling in the form electronically.

## Section 1: Budget Proposal

1. Name of Ward: Westcotes

2. Title of proposal 

Refurbishment and redecoration of coffee bar entrance hall
------------------------------------------------------------

3. Name of group or person making the proposal

Nite-lite Coffee Bar at Robert Hall Baptist Church, Narborough Road

4. Short description of proposal. Please include information on **how the money will be spent, who will benefit, when they will benefit, and how we will know when the proposal has been successful.**

It is important that your answer to this question is clear and detailed, because we will only pay the costs when we can see evidence that the outcomes you describe here have been achieved. You can provide further details in your supporting information if you want to.

<p>The basic proposal is to upgrade the entrance hall, stairs and toilet area outside the coffee bar. This will involve replastering part of the walls, painting of walls and woodwork, and replacing some fittings eg toilet roll holders, towel rail, and improved lighting.</p>
------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

<p>Because the building is Grade 2 listed, we are obliged to use materials approved by the Baptist Union listed buildings advisory committee eg plaster.</p>
--------------------------------------------------------------------------------------------------------------------------------------------------------------

<p>PLEASE SEE SEPARATE SUPPORTING DOCUMENT FOR MORE DETAILED RESPONSE TO QUESTION 4</p>
-----------------------------------------------------------------------------------------

5. Which priority or priorities in the Ward Action Plan does your proposal support? (Add further rows or continue on a separate sheet if needed).

Priority number and priority description (taken from the Ward Action Plan)	
2	Tackling late night noise etc in the Narborough Road area

6. Have you provided any supporting information?      Yes, see separate document - attached

7. What is the total cost to the Community Meeting?      £1500

8. How have you estimated or calculated the cost? Please show each item of expenditure and say whether it is an estimate or an actual cost.

Item	Cost £	Estimate or actual cost?
MATERIALS – approved plaster, paint, sundries for toilet	£900	estimate
LABOUR – removing of old plaster, replastering, decoration, replacing fixtures	£600	estimate
<b>Total</b>	1500	

9. Have you tried to get funding for this project from anywhere else, either in the Council or from another organisation? If so, please give details

No

10. Who proposed the project? Please provide contact details.

Name of contact person	Rev Jenny Few
Your position in organisation or group	Nite-lite coordinator and minister of Robert Hall Baptist Church
Name of organisation or group	Nite-lite @RHMB
Address 147 Narborough Road, Leicester	
Phone number	Email

**Section 2: Delivery agency (this could be a single person, group of people or a group or organisation)**

11. Who will deliver the project? Please provide contact details.

Name of contact person	Rev Jenny Few
Your position in organisation or group	As above
Name of organisation or group	Nite-lite, Robert Hall Church
Address  147 Narborough Road, Leicester	
Phone number As above	Email as above

12. Declaration

I have read the *Guide to the Ward Action Plan Budget* and I accept the arrangements described in that guide. I confirm that the information I have given on this form is true. I will inform the council immediately if any of the information I have given on the form changes.

Name	Rev Jenny Few
Signature	
Date	24/02/2010

Please send this completed form back to:  
Karen Shelton, Member Support Team, 2<sup>nd</sup> Floor, Town Hall, Leicester City Council, Leicester, LE1 9BG.

Fax No: 0116 229 8827

## WARD ACTION PLAN BUDGET PROPOSAL FORM

### SUPPORTING DOCUMENT IN ANSWER TO QUESTION 4

#### Reasons for the Project

1. Nite-lite coffee bar, open in conjunction with Westcotes Street Pastors on most Fridays since March 2007, supports Priority 2 of the Ward Action plan – to tackle late night noise etc on Narborough Road. We are open from 10.45 – 2 am or later. We provide a safe place for people who've had too much to drink, and also for people in a state of stress or distress, and have on several occasions defused potentially violent situations.

Providing a place to drop in has helped many people who would otherwise be on the street – they can stay as long as they like to chat and play games

2. Another need identified by the City Council and the police in 2006 when both Street Pastors and Nite-lite were at the planning stage, was for toilet provision between Braunstone Gate and Braunstone Estate for people walking home after a night out.

The toilet adjacent to the coffee bar is well used, even by people who don't come into the coffee bar.

3. When the church opened a bistro for students on Tuesday evenings in 2008, (the Vine) the coffee bar itself was refurbished and new furnishings provided at the church's expense but there was no money left over to do the hallway and toilet.

#### Who will benefit

Many groups as well as Nite-lite and Street Pastors use the coffee bar either for a small meeting or for larger parties in the adjacent hall. Some of these are regular users, and some are for one off events.

#### *Frequent user groups include:*

The Vine student bistro (weekly in term time)  
Playbreak parent and toddler group (weekly)  
Happy Families parent and toddler group (weekly)  
Friday night youth clubs (weekly)  
Craft club (monthly)  
Children's and family parties (almost weekly on Saturdays)

#### *Occasional regular use*

11<sup>th</sup> hour theatre productions  
Westcotes Neighbourhood Watch group  
City Council ward/community meetings  
Shared Parenting group  
Leicester College open days

#### When they will benefit

Completion of this project will mean that all of that part of the church buildings, ie from the new entrance from the car park, new kitchen and toilets, large hall and coffee bar will be inviting and welcoming to community groups

For Nite-lite customers the hope is that the venue will be even more inviting for them to come in on Friday nights